

**DOVER FREE LIBRARY**  
**November 12, 2008**  
**BOARD OF TRUSTEES MEETING**

**Meeting Called to Order:** 7:05 PM

**Present:** Joanne Blumenthal, Carol Lucas, Charles Wheeler, Louise Severance, Cindy Hubert, John Flores, and Marshall Brooks

**Approval of Prior Minutes:** Louise motioned and Carol seconded the motion to approve the minutes as corrected. The motion passed.

**Financial Report:** No financial report was available. It will be reviewed at the next meeting.

**Director's Report:** John reported that he will buy two computers for the children's room, with one to replace Tamara's computer.

**Children's Report:** Many children continue to attend the Preschool Story Time. Discussion suggested that parents be surveyed about other services and programs that the children would enjoy. A full house was present for the forensic science program presented on Saturday, November 1, 2008.

**Old Business:** A discussion reviewed suggestions for the library to submit to the Selectboard's Capital Improvement list. Energy-saving repairs and upgrades were the focus of the list, followed by building repairs.

**New Business:**

- A lengthy discussion was held to review the proposed 2009-10 budget that will be presented to the Selectboard on Monday, November 17 at 12:00 noon. Trustees reviewed appropriate portions of the guide "The Law of Public Libraries" to clarify how to deal with the July-August lag in funding.
- Joanne moved that the Capital Fund be renamed the "Reserve Fund" to more accurately reflect what the fund is used for, Charles seconded, and the motion carried. \$15,000 will be budgeted into that fund to cover operating expenses for July and August before the first installment of the annual funds is released by the town.
- Trustees noted that John Flores receives health insurance benefits through the town plan, but in all other areas he is an employee under the supervision of the Board of Trustees.
- The library received a check From the Friends of the Dover Free Library for \$1505.11. This covers the proceeds of the last two years' Dessert Social and lobby book sales.

**Next Meeting:** December 15, 2008.

**Meeting Adjourned:** at 8:40 PM

Respectfully submitted,

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Joanne Blumenthal, Chairman

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Carol Lucas, Secretary

***These minutes are unofficial. They have not been approved by the Trustees of the DFL.***