

DOVER FREE LIBRARY
January 13, 2010
BOARD OF TRUSTEES MEETING

Meeting Called to Order: 7:00 PM

Present: Louise Severance, Carol Lucas, Charles Wheeler, Cindy Hubert,
Marshall Brooks, and John Flores

Approval of Prior Minutes: Cindy motioned and Carol seconded to approve the prior minutes as corrected.

Financial Report: Charles motioned and Carol seconded to approve the December financial report.

Director's Report:

- ✦ John reported that this year's Adopt-a-Book program was a great success, with the highest revenue in its history.
- ✦ Because of the E RATE refund for telephone service, it is not financially advantageous to change telephone service providers.

Children's Report: Preschool Story Time and Dover Elementary School programs continue to be well-attended.

Old Business: The proposed 2010-11 budget has been submitted to the Selectboard using their salary increase guidelines and medical guidelines.

New Business:

- ✦ Vacation policy was discussed. Charles moved and Cindy seconded the motion to amend the current vacation policy to read: "Upon the completion of ten years of service, an employee will be granted an additional week of vacation, not to exceed four weeks total vacation time." This will become effective January 1, 2010. The motion carried.
- ✦ There has been no response from the Selectboard regarding the Capital Improvement Fund letter sent to them at their request. Linda Holland will be invited to the next Trustees meeting to discuss this matter and the energy consumption concerns voiced by members of the Selectboard. The Trustees are actively seeking solutions to energy related problems at the brick building which houses the library.

Next Meeting: February 10, 2010.

Meeting Adjourned: at 8:00 PM

Respectfully submitted,
Louise Severance, Chairman; Carol Lucas, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees meeting.